

I. The meeting was called to order at 6:30 pm in the basement meeting room at the Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin and Roger Barham; Selectmen's Clerk Jeanne Nygren and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. This meeting is being taped tonight and will be rebroadcast during the week ahead. FCTV representative Felicia Augevich taped the meeting.
2. Summer hours are in effect for the Town Clerk Tax Collector. The office is CLOSED on Mondays through September 5, 2016.
3. The Town's new assessing contract includes provisions to do cyclical updates. This means that 1/4 of the Town will be reviewed each year (data and listing information) toward the end goal of the every fifth year revaluation/recertification process required by the State. Assessors will be out in the field more often looking at all of the housing stock. They will update photos and listing information, and will ask to view your home if you are there when they visit. This is at the owner's discretion, but is most helpful to the Town to ensure we have the best, most up to date information to arrive at your assessed valuation.

They are beginning this summer with data review of manufactured homes and condominiums. MRI personnel are in the field working on these properties, and they carry MRI Photo Identification and have with them, a letter from the Town (signed by the Town Administrator Heidi Carlson or Selectmen's Clerk Jeanne Nygren) with their name and vehicle information including license plate number. Currently Jerry Quintal and Dan Scalzo are working in Fremont collecting the data. The Selectmen's Office will always know when they are working in Fremont, so please feel free to call if you have any questions, Heidi Carlson, Town Administrator at 895 2226 x 10 or Selectmen's Clerk Jeanne Nygren at x 11.

4. The Fall Hazardous Waste Day will be held Saturday September 17, 2016 from 9 am to 12 noon at the Brentwood Highway Shed on Middle Road.
5. The severe drought is affecting the Town's playing fields and they are being monitored daily in case use of them needs to be suspended to save on further damage. Some repair work is ongoing with regard to sprinkler heads.
6. The NH Primary will be held on Tuesday September 13, 2016. Polling will be held at Ellis School from 7:00 am to 8:00 pm.

III. LIAISON REPORTS

At 7:00 am on Saturday July 23, the Selectmen reopened the meeting of July 21st and rode along with the Road Agent to see the Highway Department work to date on Sandown Road and Whittier Drive. Janvrin said he drove through there tonight as they are getting ready to pave tomorrow. Carlson said paving Sandown Road will begin at 7:00 am on the 29th and they expect to get to Whittier Drive around 1:00 pm. Carlson has notified emergency services and the dispatch centers as well as Waste Management. The information is posted on the website and went out via the web messaging from the website. Waste Management will make every effort to get trash on Friday, but anyone within the work area who is missed should put their trash out again next Monday. Barham had also been out on Thursday morning to see the reclamation machine process as it was happening.

IV. APPROVAL OF MINUTES

The Selectmen reviewed the minutes of the 21 July 2016 meeting that included the continuation to 23 July 2016. A motion was made by Janvrin with a few corrections to approve. This was seconded by Barham. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS

At 6:41 pm Building Inspector Bob Meade came before the Board to give a quick update on Town Hall basement renovations. He had left a written report for the Board earlier, then he went through informational data for the next 30 days projects which include:

- The duct work has been removed in the mechanical room.
- He is lining up the electrician for prepping the electrical wiring.
- He will arrange with KTM who will take the blue safe out.
- He connected this week with Debbie Burke of the Fremont Food Pantry so she is aware of the construction schedule.
- Meade along with the Town's two other maintenance personnel can start planning to get walls up so they can start construction for the bathroom and kitchenette area.
- Recommended get a load of studs delivered but we need storage space. The garage (out back of Town Hall) has generators stored in it, so they would need to be brought outside, covered, and chained together for the construction period of time then put back into the garage.

Cordes had concerns so that the Town Hall will have heat available when cold weather arrives and asked Meade to provide a weekly progress update. Meade was thanked and left the meeting at 6:55 pm.

6:45 pm Public Input-none

7:00 pm Department Heads- none present tonight.

VI. OLD BUSINESS

1. The Board reviewed the second quarter budget report and there was no discussion at this time. Carlson did the July expense reports and the 2017 budget worksheets which were sent out to all Departments for their respective budgets. Cordes wanted the July year-to-date report available for the first Budget Committee meeting on August 17, 2016.
2. The August Newsletter was sent to the Board and there were a couple of edits made so Carlson can print the newsletter. This August edition has some school data sheets inserted to show the new traffic routing pattern. This will be important for all parents as children will all be arriving at the same time now and there are a lot of changes to the traffic pattern.
3. The new fire truck is nearing completion. Fremont members were not able to attend the inspection visit this week in Pennsylvania, but Bulldog Fire Apparatus representatives performed it, and the Town will receive a credit for this. The Bulldog update from the inspection was printed for the Board to review in the mail folder. There is one remaining invoice (\$634.00) from change orders made at the initial construction inspection, but the credit will cover it, and it will be a wash when combined with the \$1,000 credit for the inspection. The tank size and certification also came this week by email for this truck.

Carlson also advised, in response to a question from Janvrin, that Tank 4 has been repaired and is now back in service.

4. Carlson provided some additional information to the Board after meeting with MRI last week about the pending Wage Study. Funds were encumbered to do 10 positions but the overall study would be most effective and complete if it includes all positions the Town wants to look at, so that comparisons with other towns look at Fremont as a whole. She feels we need to do a complete study of other positions at this time which would need additional funds in order to get a complete product (approximately another 10-20 positions). She was given samples of job descriptions as MRI recommended changes in the format we have used in the past. Carlson handed out copies for the Board. Cordes would like to see the list of additional positions for the Board to review.

VII. NEW BUSINESS

1. After review of the payroll manifest of 29 July 2016 for \$25,188.99 a motion to approve this manifest was made by Janvrin and seconded by Barham. The vote was unanimous 3-0. Barham then motioned to approve the accounts payable manifest of \$122,645.41 for the current week dated 29 July 2016, this was seconded by Janvrin. The vote was unanimous 3-0.

2. A motion was made by Barham to approve the FCTV Cable Revolving Fund Manifest for \$505.96 to cover payroll reimbursement to the General Fund for the month of July 2016 and this was seconded by Janvrin. The vote was unanimous 3-0.

3. Cordes briefly read aloud the contents of the folder of incoming correspondence for the Board to review.

4. A memo has gone out to Departments with budget worksheets for resubmission by August 10th. The next Budget Committee meeting will be held on August 17, 2016 at 7:00 pm.

Janvrin asked about the email on Turners Dam. Carlson stated Dale Turner is putting some of the boards back on the dam when he noticed a screen had rusted at the bottom on the stand pipe. Butler has been asked to get back to Dale Turner regarding this. Carlson will send an email to the Fire Rescue Chief Officers also as Chief Butler is unavailable through next week.

VIII. WORKS IN PROGRESS

1. Currently the Town is in need of members and alternates interested in joining the Zoning Board of Adjustment, and a Rockingham Planning Commission Metropolitan Planning Organization Transportation Advisory Committee member representative. There are also Fremont openings on the Lamprey River Advisory Committee. Anyone interested could begin by contacting Heidi Carlson for more information or attend an upcoming meeting.

Carlson referenced back to last week's update on the tax deed preparation list. She has been in contact with most of the owners, and three have been paid off, leaving only 3 or 4 on the pending deed list. Additional letters will go out on Friday.

Barham wanted to announce a reminder that the Planning Board Public Hearing scheduled for Wednesday August 3, 2016 at 7:15 pm will be held at Ellis School. The Board moved the meeting as they expect a large turn-out relative to the Galloway project.

IX. NON-PUBLIC SESSION NH RSA 91-A

At 7:30 pm a motion was made by Janvrin to enter into non-public session pursuant to NH RSA 91-A: 3 II (c) to discuss a tax hardship matter and a personnel matter. Barham seconded and the roll call vote was unanimous 3-0; Cordes – yes; Barham – yes; Janvrin – yes.

At 8:41 pm Barham moved to return to public session. Janvrin seconded and the roll call vote was unanimous 3-0; Cordes – yes; Barham – yes; Janvrin – yes.

Selectmen reported follow-up on a discussion last week with Chief Butler about Fire Department training and apparatus; and that they would consider a tax abatement for hardship based on payment of principal of the 2014 and 2015 tax liens. Carlson is to get back in touch with the taxpayer in that regard.

The next regular Board meeting will be held on Thursday August 4, 2016 at 6:30 pm.

IX. ADJOURNMENT – by 9:00 pm

With no further business to legally come before the Board, motion was made by Janvrin to adjourn the meeting at 8:45 pm. Barham seconded and the vote was approved 3-0.

Respectfully submitted,

Jeanne Nygren
Selectmen's Clerk